



Official Transcript of Records for Exchange Students

NAME OF HOME INSTITUTION:
Home faculty:
Home departmental coordinator:
eMail address:

NAME OF STUDENT:	First name:
Date and place of birth:	Sex:
Enrolled at OVGU from	to

NAME OF RECEIVING INSTITUTION: Otto-von-Guericke-Universität Magdeburg
Host faculty/department:
Host departmental coordinator:
eMail address:

Semester	Title of the course (course codes are so far not applicable at OVGU)	Course type	Local Grade	ECTS Grade	ECTS Credits
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**ECTS grades are so far not awarded by Otto-von-Guericke University.*

The authenticity of this transcript is certified:

Date: _____ Signature of administration officer: _____ Stamp of institution: _____

Grading scale	Excellent			Good			Average			Pass			Fail
German midpoint grades	1,0	1,3	1,7	2,0	2,3	2,7	3,0	3,3	3,7	4,0	5,0		
Internat. standard grades	A ⁺	A	A ⁻	B ⁺	B	B ⁻	C ⁺	C	C ⁻	D ⁺	D	D ⁻	F

Note: This document is valid only with the signature of the administration officer and the official stamp of the Institution.